

NORTHWEST FLORIDA TRANSPORTATION CORRIDOR AUTHORITY MONTHLY MEETING

Meeting Minutes

November 15, 2007

1. **Call To Order-** Chairman McElheney called to order the meeting of the Northwest Florida Transportation Corridor Authority at 10:20am CST on November 15, 2007 at the Gulf Breeze City Hall in Gulf Breeze, Florida.

Members Present:

Randall A. McElheney, Chairman

Jay Odom, Vice-Chairman

Stephen Norris

Eddie Dixon

James Anders

Tommy Barfield with FDOT

Staff Present: Mike Duncan, General Counsel

Members Absent: Maurice Langston, Cheryl Sanders, Robert Montgomery

Pledge of Allegiance-

2. **Welcome-** Chairman McElheney welcomed everyone to the NFTCA meeting in Gulf Breeze, Florida.
3. **Approval of Minutes-** Monthly Meeting October 18, 2007.

Motion by Mr. Norris: To approve minutes of meeting.

Second by Mr. Dixon

Approved 5-0

4. New Business –

- A. Appointment of the Auditor Selection Committee-** Mike Duncan, General Counsel for the NFTCA presented Resolution No. 07-05 of the Northwest Florida Transportation Corridor Authority. The purposes of this resolution is establishing an audit committee; designating the members of the audit committee; establishing the duties of the audit committee, repealing resolutions in conflict, and providing an immediate effective date. The audit committee shall consist of the Chairman, Vice-Chairman and the Secretary-Treasurer. The Northwest Florida Transportation Corridor Authority is required pursuant to Florida Statute 218.391 to establish an audit committee to assist the Authority when selecting an auditor to conduct the annual financial audit. Mr. Duncan stated he was working with the FDOT for funding for an auditor.

Motion by Mr. Norris: To approve Appointment of Auditor Selection Committee

Second by Mr. Dixon

Approved 5-0

- B. Status Report on Task #2, Franklin County Study-** Will Stewart with HDR stated the Franklin County study was 42% complete. He said a public meeting was held at the Senior Center in Franklin County on November 13, 2007. A brief presentation began the meeting and then it was opened to the floor to speak and ask questions. Approximately 80 people attended and were 24 speakers. The majority was for the no-build or hardening US 98 and to repair hwy 65 and 67.
- C. Status Report on Task #3, Eglin Bypass Study-** Chad Jacobs stated the Air Force has completed the letter of conceptual approval for the preferred alternative alignment on October 31, 2007. He stated HDR is currently working to develop costs associated with the stipulations attached to the letter. He also explained the scope of Eglin bypass and the military mission impacts. In addition to this HDR is continuing to work on the Corridor Feasibility Report.
- D. Status Report on Task #4, Public Outreach** – Ray Reissener with HDR stated the Public Outreach Involvement has been completed. He said it would be billed out at 100% on the next invoice. He stated we should evaluate Master Plan by February for any possible modifications. Mr. Reissener stated he would be meeting with the TPO's.

E. Approval of Invoices- Chairman McElheney presented the invoice for the Franklin County Corridor Study to the board for approval.

Motion by Mr. Norris: To approve the invoice for Task #2 Franklin County contingent upon review by the General Counsel.

Second by Mr. Dixon

Approved 4

Abstained 1

Chairman McElheney presented the additional 2 invoices from HDR and one invoice from Harrison, Sale, Thompson, McCloy, Duncan & Jackson for approval.

Motion by Mr. Dixon: To approve the invoices.

Second by Mr. Odom

Approved 5-0

E. Public Comments-

1. **Hugh Ed Turner-** He stated that the meeting minutes should have more detailed information about the person making the comment.

Chairman McElheney called to adjourn the meeting.

Motion by Mr. Dixon: To adjourn the meeting.

Second by Mr. Norris

Approved 5-0

The meeting adjourned at 10:40am.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME McElheney, Randall Adams		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE NW Florida Transportation Corridor Auth.	
MAILING ADDRESS 132 Harrison Avenue		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Panama City	COUNTY Bay	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED November 15, 2007		NAME OF POLITICAL SUBDIVISION: 	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Randall Adams McElheney, hereby disclose that on November 15, 20 07 :

(a) A measure came or will come before my agency which (check one)

inured to my special private gain or loss;

inured to the special gain or loss of my business associate, Philip Jones, William Kennedy, David Kennedy, Clifford Knaver, Christopher Forehand;

inured to the special gain or loss of my relative, _____, by whom I am retained; or

inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Date Filed



Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.